

## USE OF FACILITIES FEES FOR NON-MEMBERS

Guidelines and Acceptable Use Policy and Use of Facility Agreement must be Completed)

Use of Sanctuary <b>(if, Funeral – includes repast; \$5 a person after 100 people – church choice)</b>	\$500.00
Use of lower auditorium for activity or event (maximum 4 hours) (includes ½- hour set and ½- hour clean up)	\$300.00
With use of kitchen	\$500.00
Extended Time Fee/Every 30 Minutes (if requested)	<b>\$50.00 Cash</b>
Use Entire Building for activity or event (maximum 4 hours) (kitchen included)	\$1,000.00

If food is being served it must be provided by a licensed caterer, please provide the following:

Name:

Address:

Phone #:

Contact Person at Company:

**Copies required of the following 10 days before the event of the following:**

License No:

Safe Serve Certificate:

Indemnity Insurance Company & Policy #

If decorations are a part of your set-up, please provide the following:

Name of Company/Decorator:

Address:

Phone #:

Contact Person at Company:

**Copy required of the following 10 days before the event of the following:**

Indemnity Insurance Company & Policy #:

Church Musician /Other (must be approved by Church Musician)	Negotiable
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Technical Support (Audio, in any form)	\$125.00
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Late Fees	\$75.00
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Late fee will be assessed after the first 30 minutes of lateness, i.e. (Pursuant to Deacon Char J. Gerrard Allen, LATENESS begins after the 4-hour period is exhausted; i.e., scheduled 1pm to 4pm it is now 4:30 p.m., late fee time commences. Late fee may be paid in cash or check, payable to MBCBC

Security Guards Cost based on contracted rate charged by Church Security Vendor	As Needed
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